

**Minutes: Meeting, December 21, 2023 – 5:00 p.m.**  
**Hybrid – Zoom & 7 Street Office**

In attendance: Ian Zadeiks (President), Jon Oxley (Vice-President), David Gabert, Lisa Doolittle, Sierra McTavish, Jana MacKenzie (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Janene Moch (Treasurer), Jeremy Duchan (Secretary), Sharon Stevenson-Ferrari, Kerry Gellrich, Jillian Bracken (City Liaison)

1. Call to Order: 5:07 pm

A) Approval of the Agenda, confirmation of a quorum

Motion 10-01: To approve the December 21, 2023, Board meeting agenda.

By: Lisa Doolittle

Seconded: Jon Oxley

CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of November 16, 2023

Motion 10-02: To approve the November 16, 2023, Board meeting minutes.

By: David Gabert

Seconded: Jon Oxley

CARRIED

2. Business Arising:

3. Action Items:

A) Finance

i) 2024 Budget

Motion 10-03: To approve the 2024 budget as presented.

By: Lisa Doolittle

Seconded: David Gabert

CARRIED

ii) 2024 Special Funding Requests

Motion 10-04: To approve the special funding requests as presented.

By: Jon Oxley

Seconded: Lisa Doolittle

CARRIED

B) Administration

i) Membership fee discussion – request for temporary subcommittee

The Board will be contacted before the January meeting to assemble an ad hoc committee to discuss new direction for membership.

ii) Mayor's Luncheon 2024 – proposing new date (October 2, 9, or 16)

October 9 is the preferred date, as there may be a conflict with National Day for Truth and Reconciliation on September 30 and Thanksgiving Day on October 14.

4. Reports:

A) Committee

i) Nominations Committee – Prep for AGM

The nominations committee will put out a call for applicants in early January.

ii) PACAG/Theatre Arts

a) Reaffirming Board support – Arts Re:Building Together

PACAG is looking for new support and Board members. There is no strategic plan or official asks at this stage.

b) Bowman Arts Centre

The city has surveyed various not-for-profit groups regarding the use of the Bowman. As this conversation progresses, an ad hoc Board committee will be put together to discuss strategy around the management of the Bowman.

B) Administrative (Executive Director)

i) Executive Director

ii) Communications

- iii) AAC Works
- iv) Public Art
- v) Facility
- vi) Clay Services
- vii) Education
- viii) Gallery

C) President's (Verbal)

D) Board Director's (Verbal)

5. Other Business

6. Correspondence

- a) Family Centre Thank You Letter x2

7. Adjournment: 5:27 pm

By: Lisa Doolittle

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Ian Zadeiks, AAC President

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Danielle Gibson, Recording Secretary