

**Minutes: Meeting, November 16, 2023 – 5:00 p.m.**  
**Hybrid – Zoom & 7 Street Office**

In attendance: Ian Zadeiks (President), Janene Moch (Treasurer), Jon Oxley (Vice-President), Jeremy Duchan (Secretary), Sharon Stevenson-Ferrari, David Gabert, Kerry Gellrich, Lisa Doolittle, Sierra McTavish, Jana MacKenzie (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Jillian Bracken (City Liaison)

1. Call to Order: 5:00 pm

A) Approval of the Agenda, confirmation of a quorum

Motion 09-01: To approve the agenda of the November 16, 2023, Board Meeting with the addition of an in-camera session following Correspondence.

By: Janene Moch

Seconded: David Gabert

CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of October 19, 2023

Motion 09-02: To approve the October 19, 2023, Board Meeting minutes.

By: Lisa Doolittle

Seconded: Janene Moch

CARRIED

2. Business Arising:

3. Action Items:

A) Finance

i) Year End Projection

Motion 09-03: To approve the year-end projections as presented.

By: Janene Moch

Seconded: Lisa Doolittle

CARRIED

4. Reports:

A) Committee

i) Audit Committee (Jana MacKenzie)

ii) Team Lethbridge (David Gabert/Jana MacKenzie)

B) Administrative (Executive Director)

i) Executive Director

- Staff Update

ii) Communications

iii) AAC Works

iv) Public Art

v) Facility

vi) Clay Services

vii) Education

viii) Gallery

C) President's (Verbal)

D) Board Director's (Verbal)

5. Correspondence

a) Gem of the West thank you letter

6. Other Business

Motion 09-04: To move the meeting to in-camera at 5:54 pm

By: Janene Moch

Seconded: Jon Oxley

CARRIED

Motion 09-05: To move the meeting out of camera at 6:32 pm

By: Jon Oxley

Seconded: Lisa Doolittle

CARRIED

7. Adjournment: 6:33 pm

By: David Gabert

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Ian Zadeiks, AAC President

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Danielle Gibson, Recording Secretary