

**Minutes: Meeting, January 19, 2023 – 5:00 p.m.
Hybrid – Zoom & 7 Street Office**

In attendance: Ian Zadeiks (President), Jon Oxley (Vice President), Janene Moch (Treasurer), Peggy Mezei, David Gabert, Sharon Stevenson-Ferrari, Jillian Bracken (City Liaison), Suzanne Lint (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Jeremy Duchan (Secretary), Kerry Gellrich

1. Call to Order: 5:04 pm

A) Approval of the Agenda, confirmation of a quorum

Motion 01-01: To approve the agenda of the January 19, 2023, Board meeting.

By: Jon Oxley

Seconded: Peggy Mezei

CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of December 20, 2022

Motion 01-02: To approve the minutes of the December 20, 2022, Board meeting.

By: David Gabert

Seconded: Jon Oxley

CARRIED

2. Business Arising

A) Theatre Donation

We will confer with Jillian and compile a list of Lethbridge theatre arts groups. A notice will be sent asking that they submit a proposal for funds, providing them with a standardized application. Once all submissions have been received, the Board or an Ad Hoc committee will evaluate the proposals and allocate the funds.

3. Action Items:

A) Finance

i) December Budget to Actual

Motion 01-03: To approve the December budget report as presented.

By: Janene Moch

Seconded: Jon Oxley

CARRIED

B) Casa 10 Year Celebration

i) Celebration Plan

ii) Budget

Motion 01-04: To approve the budget for the Casa 10 Year Celebration as presented.

By: Peggy Mezei

Seconded: Sharon Stevenson-Ferrari

CARRIED

C) Strategic Plan Update

4. Reports:

A) Committee

i) Performing Arts Advocacy Group (Suzanne Lint)

ii) Nominating Committee (Jon Oxley - verbal)

a) Meeting update

b) Evaluation Forms

A suggestion was made that senior staff make a presentation about their department at the April meeting.

B) Administrative (Suzanne Lint)

i) HR

ii) Project/Membership

iii) Communications

iv) AAC Works

v) Gallery

vi) Public Art

vii) Facility

The frequency of reported incidents at Casa has decreased. Security presence is a factor. It may also be the influence of COVID-19 or the colder weather.

viii) Clay Services

ix) Education

C) President's (Verbal)

Motion 01-05: To move the meeting in-camera at 5:53 pm

By: Jon Oxley

Seconded: Peggy Mezei

CARRIED

Motion 01-06: To move the meeting out of camera at 6:23 pm

By: Jon Oxley

Seconded: Peggy Mezei

CARRIED

D) Board Director's (verbal)

5. Other Business

6. Correspondence

A) City of Lethbridge – 2023-26 Fee for Service Funding

7. Adjournment at 6:33 pm

By: Peggy Mezei

Ian Zadeiks, AAC President

Danielle Gibson, Recording Secretary