



## ALLIED ARTS COUNCIL OF LETHBRIDGE

### Joan Waterfield Memorial Award Nomination Guidelines

#### Characteristics of Recipient

The Allied Arts Council of Lethbridge, through the Joan Waterfield Memorial Award Advisory Committee, seeks to recognize those individuals who have made a substantial contribution to our community in the area of the arts; literary, music, dance, theatre or visual arts. The committee seeks to ensure those whom it nominates for recognition represent the summum bonum of the arts. Nominees, therefore, shall have demonstrated an extraordinary contribution over an extended period. Recipients are selected from names submitted by community members from Lethbridge and area. Individuals who are honoured have made a substantial contribution to the life of our arts community in Lethbridge and environs and personify the values expressed in the philosophy and vision of the Allied Arts Council of Lethbridge.

Mission: Providing leadership in advancing and enhancing the arts in Lethbridge.

Vision: A vibrant arts community enriches Lethbridge.

#### Nominating an Individual

Nominators are asked to forward in confidence:

- One (1) completed nomination form
- One (1) confidential letter of nomination (no more than 750 words) with accompanying rationale including:
  - a description of the nominee's artistic background
  - any supporting documentation and/or photo
- Names and addresses of three (3) references who are able to support the nomination

#### Jury

The award jury will be composed of Allied Arts Council Board members and established arts community members based in Lethbridge. Jury members are not disclosed prior to the Mayor's Luncheon for Business and the Arts. In the event of a perceived conflict of interest, an alternate will replace the jury member in question. All decisions are final.

#### Selection Criteria

The award recipient will be selected based on the following criteria (*35 points total*):

Commitment to AAC Vision and Mission – *maximum of 10 points*

- How has the nominee exemplified the mission and vision of the AAC?

Leadership/Mentorship – *maximum of 10 points*

- How has the nominee demonstrated leadership and/or mentorship in the arts?
- How has the nominee created opportunities for others to participate in and engage with the arts?

Longevity – *maximum of 10 points*

- How long has the nominee contributed to the arts community in Lethbridge?

Personal Interest in the creation of art - *maximum 5 points*

#### Notification

All nominators will receive acknowledgment of receipt and will be notified of whether their applications were successful in advance of the Mayor's Luncheon for Business and the Arts, held in September.

**Deadline**

**June 1, 2021.** Complete applications must be submitted via email on or before the deadline. Incomplete or late nominations will not be accepted or considered.

Before submitting your nomination package, ensure you have included the following:

- One (1) completed nomination form
- One (1) confidential letter of nomination (no more than 750 words) with accompanying rationale including:
  - a description of the nominee's artistic background
  - any supporting documentation and/or photo
- Names and addresses of three (3) references who are able to support the nomination

*Please note: Nominations for recognition are confidential and there should be no contact between yourself (the nominator) and the nominee. Successful nominees (and their nominators) are contacted by the Allied Arts Council of Lethbridge. The names of the unsuccessful candidates will be kept on file for further consideration for the ensuing years.*

**Further information**

Contact the Allied Arts Council of Lethbridge at 403.320.0555 or email [projects@artslethbridge.org](mailto:projects@artslethbridge.org).



**ALLIED ARTS COUNCIL OF LETHBRIDGE**

**Joan Waterfield Memorial Award  
Nomination Form 2021**

Before submitting your nomination package, please ensure that you have included this nomination form with supporting material. Please email your completed package to:

Joan Waterfield Memorial Award Advisory Committee  
c/o Allied Arts Council of Lethbridge  
projects@artslethbridge.org

Nomination deadline is June 1, 2021. Incomplete or late nominations will not be accepted or considered.

**NOMINEE**

Name of Nominee:

Mailing address:

Phone:

Email:



**NOMINATOR**

Name:

Mailing address:

Phone:

Email:

*I agree to be nominated for the above award and understand that, if successful, I will be available to film a recipient video, attend the Mayor's Luncheon for Business and the Arts and be available for media interviews/photographs before and following the event. I agree to allow the Allied Arts Council of Lethbridge to use the photos/video take before and at the event for promotional materials.*

Signature:

Date:

*Please note: Nominations for recognition are confidential and there should be no contact between yourself (the nominator) and the nominee. Successful nominees (and their nominators) are contacted by the Allied Arts Council of Lethbridge. The names of the unsuccessful candidates will be kept on file for further consideration for the ensuing years.*



**ALLIED ARTS COUNCIL OF LETHBRIDGE**

**Joan Waterfield Memorial Award  
References**

REFERENCE 1:

Name:

Mailing address:

Phone:

Email:



REFERENCE 2:

Name:

Mailing address:

Phone:

Email:



REFERENCE 3:

Name:

Mailing address:

Phone:

Email: