

Minutes: Meeting, October 17, 2024 – 5:30 p.m.
Hybrid – Zoom & 7 Street Office

In attendance: Jon Oxley (President), Jeremy Duchan (Secretary), Janene Moch (Treasurer), Lisa Doolittle (Vice-President), David Barrus, Sierra McTavish, Megan Jones, Jana MacKenzie (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: David Gabert

1. Call to Order: 5:30 pm

A) Approval of the Agenda, confirmation of a quorum

Motion 08-01: To approve the agenda of the October 17, 2024, Board meeting.

By: Janene Moch

Seconded: Jeremy Duchan

CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of September 26, 2024

Motion 08-02: To approve the minutes of the September 26, 2024, Board meeting.

By: Jeremy Duchan

Seconded: Janene Moch

CARRIED

2. Business Arising:

3. Action Items:

A) Finance

i) Actual to Budget Report – September 2024

Motion 08-03: To approve the September budget report as presented.

By: Janene Moch

Seconded: Jeremy Duchan

CARRIED

ii) Heritage Day – optional holiday for staff

Motion 08-04: To approve Heritage Day as a statutory holiday for staff.

By: Janene Moch

Seconded: David Barrus

CARRIED

B) Membership – Manager of Engagement, Steven Foord, to present a proposal for 2025.

The presentation will be moved to the November meeting.

4. Reports:

A) Committee

B) Administrative (Executive Director)

i) Executive Director

ii) Finance/HR

iii) Project/Membership

iv) Engagement

v) AAC Works

vi) Volunteer

vii) Gallery

viii) Public Art

ix) Facility

x) Clay Services

xi) Education

xii) Communication

C) President's (Verbal)

D) Board Director's (Verbal)

5. Other Business

6. Correspondence

7. Adjournment at 6:37 pm
By: Jeremy Duchan

Jon Oxley, AAC President

Danielle Gibson, Recording Secretary