Board Minutes: Meeting, March 20, 2025 – 5:30 p.m. Hybrid – Zoom & 7 Street Office

In attendance: Jon Oxley (President), Lisa Doolittle (Vice-President), Janene Moch (Treasurer), David Barrus, David Gabert, Megan Jones, Kerry Gellrich, Tawnee Vincon (KPMG), Nick Davis (KPMG), Suzanne Lint (Interim Executive Director), Steven Foord (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Jeremy Duchan (Secretary), Sierra McTavish

1. Call to Order: 5:36 PM

A) Approval of the Agenda, confirmation of a quorum

Motion 03-01: To approve the agenda of the March 20, 2025, Board meeting.

By: David Barrus Seconded: Lisa Doolittle CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of February 20, 2025

Motion 03-02: To approve the minutes of the February 20, 2025, Board meeting.

By: Lisa Doolittle Seconded: Megan Jones CARRIED

Abstained: David Barrus and David Gabert were absent from the February 20, 2025, Board meeting.

2. Business Arising:

3. Action Items:

A) Finance

i) Audit Statements

Motion 03-03: To approve the 2024 audited Year End Statements as presented and further to approve for presentation to the membership at the March 25, 2025, AGM for acceptance.

By: Janene Moch Seconded: David Barrus CARRIED

ii) Reserve Fund Allocations

Motion 03-04: To allocate the 2024 Leadership surplus to the Leadership Sustainability reserve and the 2024 Casa surplus to the Casa Sustainability reserve.

By: Kerry Gellrich Seconded: Lisa Doolittle CARRIED

B) Staff Appointments

i) Executive Director

Motion 03-05: To appoint Steven Foord as the new AAC Executive Director effective March 17, 2025, according to the terms discussed at the February 20, 2025, Board Meeting.

By: David Barrus Seconded: Megan Jones CARRIED

ii) Casa Facility Director

Motion 03-06: To ratify the February 21, 2025, motion to re-designate Brad Goruk to Casa Facility Director.

By: David Barrus

Seconded: David Gabert

CARRIED

MOVE: that the AAC Board approves the re-designation of the AAC Facilities Manager to "Casa Facility Director", with an increase of salary of approximately 9.4%, together with a change of the Organizational Reporting Chart as presented at the Feb 20/25 Board Meeting.

C) Make Your Mark Grant

Motion 03-07: To approve the application for the Make Your Mark Grant per the project budget as presented.

By: Lisa Doolittle Seconded: Kerry Gellrich CARRIED

D) AACE Awards

The admin staff have recommended the following change to the current language for the AACE Awards: "This category is designed to recognize a business (individual, service organization) in the community that has made significant **philanthropic contributions or contributed time and expertise** to an organization, thereby enhancing the entire arts community. The business must be a registered and licensed entity."

Motion 03-08: To approve a change of the wording of the AACE Awards as suggested by the administrative staff.

By: Lisa Doolittle Seconded: David Barrus CARRIED

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4. Reports:

A) Committee	
B) Administrative (Executive Director)	
i) Shared Services	
a) Executive Director	
b) Finance/HR	
c) Engagement	
d) Communications	
ii) Leadership	
a) Projects	
b) AAC Works	
c) Volunteer	
d) Gallery	
e) Public Art	
f) PACAG	
iii) Casa	
a) Facility	
b) Education	
c) Clay Services	
C) President's (Verbal)	
D) Board Director's (Verbal)	
5. Other Business	
6. Correspondence	
7. In Camera	
8. Adjournment: 6:47 pm By: Kerry Gellrich	
Jon Oxley, AAC President	Danielle Gibson, Recording Secretary