## Minutes: Meeting, March 16, 2023 – 5:00p.m. Hybrid – Zoom & 7 Street Office

In attendance: Ian Zadeiks (President), Jon Oxley (Vice President), Janene Moch (Treasurer), Peggy Mezei, Kerry Gellrich, David Gabert, Sharon Stevenson-Ferrari, Sierra McTavish, Suzanne Lint (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Jeremy Duchan (Secretary), Jillian Bracken (City Liaison)

1. Call to Order: 5:02 pm

A) Approval of the Agenda, confirmation of a quorum

Motion 03-01: To approve the agenda of the March 16, 2023 Board meeting.

By: Jon Oxley Seconded: Sharon Stevenson-Ferrari CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of February 16, 2023

Motion 03-02: To approve the minutes of the February 16, 2023 Board meeting.

By: Jon Oxley Seconded: David Gabert CARRIED

2. Business Arising

## 3. Action Items:

A) Finance

i) Presentation of Year End Statements

On the balance sheet, there is a significant increase in capital assets and an unamortized deferred capital contribution related to the Rotary Square project and its funding. On the statement of operations, the revenue from fees, sales and rentals has increased from the prior year as has other grants, donations and sponsorships. There are also increases in expenses, most notably in special projects. Overall, there is a deficiency in revenue over expenses, but we would break-even once we add back depreciation. Note three of the notes to the financial statements show the increase in capital assets, and note five details the Board-approved allocations from internally restricted funds.

Motion 03-03: To approve the 2022 Year End Statements as presented and further to present them to the membership at the March 28, 2023 AGM for acceptance.

By: Janene Moch Seconded: Peggy Mezei

**CARRIED** 

ii) Allocation to Reserve Funds

Motion 03-04: To allocate the 2023 Casa surplus to the Casa Sustainability reserve and to allocate the 2023 Leadership deficit to the Leadership Sustainability reserve.

BY: Janene Moch Seconded: David Gabert

**CARRIED** 

B) Executive Director Appointment

Motion 03-05: To ratify the March 2, 2023 motion to appoint Jana MacKenzie as the new AAC Executive Director effective April 3, 2023 according to the discussed terms of employment.

By: Jon Oxley Seconded: Peggy Mezei CARRIED

C) Honourary Life Member

Motion 03-06: To ratify the March 10, 2023 motion to award Honourary Life Membership to Peggy Mezei. By: Janene Moch Seconded: Sharon Stevenson-Ferrari CARRIED

4. Reports:

A) Committee

i) Performing Arts Advocacy Group (Suzanne Lint)

B) Administrative (Suzanne Lint) i) HR ii) Project/Membership iii) Communications iv) AAC Works v) Gallery vi) Public Art	
vii) Facility	
viii) Clay Services xi) Education	
C) President's (verbal)	
D) Board Director's (verbal)	
5. Other Business	
6. Correspondence	
7. Adjournment at 6:01 pm	
By: Peggy Mezei	
Ian Zadeiks, AAC President	Danielle Gibson, Recording Secretary