

Minutes: Meeting, Thursday, November 27, 2025 – 5:30 p.m.
Hybrid – Zoom & 7 Street Office

In attendance: Jon Oxley (President), Lisa Doolittle (Vice-president), David Barrus (Secretary), Megan Jones, Penny Warris, Steven Foord (Executive Director), Danielle Gibson (Recording Secretary)

Regrets: Kerry Gellrich, Sandra Lamouche, Sierra McTavish

1. Land Acknowledgement

2. Call to Order: 5:32 p.m.

A) Approval of the Agenda, confirmation of a quorum

Motion 09-01: To approve the agenda November 27, 2025, board meeting, with the addition of an in-camera session in Business Arising.

By: Penny Warris Seconded: Lisa Doolittle CARRIED

B) Approval of Minutes

i) Monthly Board Meeting of October 28th, 2025

Motion 09-02: To approve the minutes of the October 28, 2025, board meeting.

By: Lisa Doolittle Seconded: Megan Jones CARRIED

3. Business Arising

Motion 09-03: To move the meeting in-camera at 5:39 p.m.

By: Megan Jones Seconded: Lisa Doolittle CARRIED

Motion 09-04: To move the meeting out of camera

By: Lisa Doolittle Seconded: Megan Jones CARRIED

4. Action Items:

A) Financial

i) October Budget to Actual Report

ii) 2025 Projections

Motion 09-05: To accept the financial reports for October and 2025 Projected Annual Budget Report as presented.

By: Lisa Doolittle Seconded: Penny Warris CARRIED

iii) 2026 Budget

Motion 09-06: To accept the 2026 draft budget as presented.

By: Megan Jones Seconded: Penny Warris CARRIED

B) Board Member Vacancy

Motion 09-07: That the AAC Board of Directors appoints Andrea Sandul to the Allied Arts Council Board of Directors to fill the vacancy created by the resignation of Treasurer Janene Moch, in accordance with Bylaw 3.09. The appointment, if approved, will remain in effect until the next Annual General Meeting.

By: Lisa Doolittle Seconded: Penny Warris CARRIED

C) Interim Treasurer Position

a) Selection of Interim Treasurer

Motion 09-08: That the Board of Directors appoint Penny Warris as Interim Treasurer of the Allied Arts Council of Lethbridge in accordance with Bylaw 4.04, effective immediately, and that she serve accordingly on the standing Audit Committee for the balance of the current term.

By: David Barrus Seconded: Lisa Doolittle CARRIED

b) Signing Authority Changes

Motion 09-09: That Janene Moch be removed as a signing authority for the CIBC Investment and CIBC Chequing accounts and that Penny Warris be added as a signing authority for the same.

By: Lisa Doolittle

Seconded: Megan Jones

CARRIED

D) Arts Lethbridge Rebrand

Motion 09-10: That the Board of Directors approve the organizational rebrand from the Allied Arts Council of Lethbridge to Arts Lethbridge, as outlined in the 2024 Strategic Plan; and further, that the Board establish an Ad Hoc Rebrand Committee to provide oversight and strategic guidance throughout the development and implementation of the new branding, with the committee to be dissolved upon completion of the rebrand in March 2027.

By: Megan Jones

Seconded: Penny Warris

CARRIED

E) Artist Studio Space Project Proposal – 7th Street

Motion 09-11: That the Board of Directors approve the development of the Artist Studio Space at 324 7th Street South, including securing the lease of the adjacent upstairs unit and providing the required financial support for associated start-up costs.

By: Penny Warris

Seconded: Lisa Doolittle

CARRIED

5. Reports:

A) Committee

i) PACAG (Steven Foord)

B) Administrative Reports

Shared Services

- a) Executive Director
- b) Finance / HR
- c) Communications
- d) Engagement

Leadership

- a) Projects
- b) Public Art
- c) AAC Works
- d) Volunteer Coordination
- e) The Gallery at Casa

Casa

- a) Education
- b) Clay Services
- c) Facility

C) Board Directors' (verbal)

6. Other Business

7. Correspondence

8. Adjournment: at 7:27 p.m.

By: Lisa Doolittle